

TOUR PERMITS – WHEN DO YOU NEED ONE?

The Local and National Tour permits are important documents for your units to use to advise both the Local and National Council of your trip plans. Most short local trips (under 100 miles) do not require a tour permit: however it is recommended that units obtain permission slips from parents/guardians.

Careful checking of your document may enable us to save you problems related to insurance of vehicles, age of drivers, distance driven, etc.

National parks, military institutions and other organizations have recognized tour permits as proof that the unit activity is well planned and organized and is under capable and qualified leadership. Some organizations may require a tour permit for entry.

The Pine Tree Council asks you to do four things:

1. Always file a National Tour Permit if your trip is 500 miles or more, or if you are leaving the country. Individual family permission slips are encouraged. File 30 days ahead. (Mileage is one way.)
2. Always file a Local Tour Permit for local trips of 100 miles or more or if you plan to cross state lines. Individual family permission slips are encouraged. File at least 2 weeks in advance. (Mileage is one way.)
3. Always file a tour permit if the trip is overnight or involves a water activity of either swimming or boating. Document proper certification of person in charge of running water activities.
4. Keep a list of vehicles, vehicle insurance coverage, individual drivers and their license numbers for all vehicles used for any unit outing.

Tour Permit Tips:

- *Complete paperwork and submit one month prior to trip.
- *Make sure you complete all sections of the form. If a section is non-applicable put N/A.
- *Obtain all required signatures needed. The tour leader and unit Committee Chair must both sign the application.